

Nottingham and Nottinghamshire Integrated Care Partnership – Terms of Reference Review

Introduction

1. Section 116ZA of the Local Government and Public Involvement in Health Act 2007 (as amended by the Health and Care Act 2022), requires Integrated Care Boards (ICBs) and upper tier Local Authorities to establish Integrated Care Partnerships (ICPs) as equal partners.
2. In July 2022, the Nottingham and Nottinghamshire ICP was established as a joint committee of Nottingham City Council, Nottinghamshire County Council and NHS Nottingham and Nottinghamshire ICB.

Role of the Integrated Care Partnership and meeting arrangements

3. The initial terms of reference for the ICP were developed collaboratively across system partners and were approved by the Full Council meetings of both Local Authorities and by the Board of the ICB.
4. The primary role of the ICP is to lead on creating an Integrated Care Strategy and Outcomes Framework to reduce health inequalities and improve health and care outcomes and experiences for its population. In doing so, the ICP will be the 'guiding mind' of the local health and care system, providing a forum for NHS leaders and Local Authorities to come together with important stakeholders from across the wider system and communities.
5. As a formally established joint committee, the ICP is empowered to operate as the single decision-making forum for the Nottingham and Nottinghamshire Integrated Care Strategy.
6. The ICP is governed by a set of principles and ways of working, which are based on a combination of what has been deemed important by local stakeholders, together with national expectations.
7. The ICP's membership includes nominations from the Local Authorities and the ICB, along with citizen representatives and senior representatives from each of the four Place-Based Partnerships.
8. The ICP will be chaired by the ICB Chair supported by the two Chairs of the Nottingham City and Nottinghamshire County Health and Wellbeing Boards, acting as joint Vice-Chairs of the ICP.
9. A meeting schedule for the ICP for 2022/23 has been agreed, as follows:
 - a) Thursday 13 October 2022, 15:00 to 17:00 (Committee Room, Loxley House, Station Street, Nottingham, NG2 3NG).
 - b) Friday 16 December 2022, 14:00-16:30 (The Council Chamber, County Hall, Loughborough Road, Nottingham, NG2 7QP).

- c) Friday 17 March 2023, 14:00-16:30 (The Council Chamber, County Hall, Loughborough Road, Nottingham, NG2 7QP).
10. All formal meetings will be held in public with meeting dates, venues, agendas and papers published on the Integrated Care System's website here: [Our Integrated Care Partnership - NHS Nottingham and Nottinghamshire ICS - NHS Nottingham and Nottinghamshire ICS \(healthandcarenotts.co.uk\)](#).
 11. As well as formal meetings, a wider assembly of partners has been established to enable wider engagement in, and co-production of, the Integrated Care Strategy and Outcomes Framework. The Partners Assembly will meet at least once per year and will be comprised of people who rely on care and support, unpaid carers, the full range of social care and NHS providers, the voluntary and community sector, local professional committees, the Office of the Police and Crime Commissioner, etc. The first Partners Assembly event is scheduled for Tuesday 25 October, 14:00 to 17:00 (Civic Corner, Civic Centre, Mansfield).
 12. In recognition of the timeframe from its establishment to the ICP being required to approve the Nottingham and Nottinghamshire Integrated Care Strategy, two development sessions have been scheduled for ICP members. The first was held on 16 September, and a further session is scheduled on Wednesday 9 November.

Review of terms of reference

13. At the time of approving the ICP's terms of reference, it was recognised that these would need further refinement following the receipt of guidance and advice, particularly in relation to the ICP's decision-making arrangements as a joint committee in the context of the new legislation. This has now been received, and the proposed amendments to the ICP's terms of reference are attached at Appendix B. These are presented with tracked changes for ease of reference.
14. An opportunity has also been taken to incorporate feedback from the Full Council and ICB Board meetings, which has seen a greater emphasis being placed within the terms of reference on the commitment to making equity the guiding principle of the ICP.
15. The Full Council meetings of both Local Authorities and the Board of the ICB will be presented with the updated terms of reference for the ICP at their scheduled meetings in October and November 2022, which once approved, will be circulated to ICP members for information.
16. The full list of nominated ICP members is detailed at Appendix C for information.